



**Public Health**  
Prevent. Promote. Protect.

MILLS COUNTY PUBLIC HEALTH

**Mills County Board of Health  
Fremont County Board of Health  
January 12<sup>th</sup>, 2026 @ 6:00 p.m.**

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MILLS COUNTY BOARD OF HEALTH  
FREMONT COUNTY BOARD OF HEALTH  
**Monday January 12<sup>th</sup>, 2026 @ 6:00 p.m.**  
**Lakin Library**  
**725 Main Street**  
**Tabor, IA 5165**

1. **Mills Roll Call** – Darcey Butts, DVM (Chair), Jill Ford (Vice Chair), Megan Major (Treasurer), Caitlin Walter, APRN, Paul Curry, RN, Jack Sayers (Board of Supervisors Liaison)
2. **Fremont Roll Call** – Rod McGinley, DC (Chair), Clint Blackburn (Vice Chair & Board of Supervisors Liaison), Nicole Matheson, RN, Angie Alley, RPh, Janet Teten, RN
3. **Mills Approval of Agenda**
4. **Fremont Approval of Agenda**
5. **Mills Approval of the Board of Health Minutes – November 17<sup>th</sup>, 2025**
6. **Fremont Approval of the Board of Health Minutes – November 17<sup>th</sup>, 2025**
7. **Public Comment** (limit 3 minutes per person)
8. **Jenny Sharrick - Mills Firefly Report**
9. **Richard Mullen** – Fremont County Opioid Settlement Fund Program
10. **MCPH Program Reports** –
  1. Katelyn Murtfeld – Mills/Fremont Administrative Report and Mills Nursing Report
  2. Megan Smith – Fremont County Nursing Report
  3. Matt Scott – Mills/Fremont County Environmental Report
11. **Mills 2025 Board of Health President Appointment**
12. **Mills 2025 Board of Health Vice President Appointment**
13. **Mills 2025 Board of Health Treasurer Appointment**
14. **Fremont 2025 Board of Health President Appointment**
15. **Fremont 2025 Board of Health Vice President Appointment**
16. **Fremont 2025 Board of Health Treasurer Appointment**

- 17. Mills and Fremont annual signature of HIPAA Acknowledgement, Confidentiality Statement, and Conflict of Interest forms**
- 18. Mills discussion and action on annual approval of Signatory Authority to MCPH Agency Administrator**
- 19. Mills discussion and action on annual approval of Signatory Authority to MCPH Environmental Health Specialist**
- 20. Fremont discussion and action on annual approval of Signatory Authority to MCPH Agency Administrator**
- 21. Fremont discussion and action on annual approval of Signatory Authority to MCPH Environmental Health Specialist**
- 22. Mills and Fremont annual signature of Mills County Public Health standing order for administration of vaccines**
- 23. Mills discussion and possible action on approval of FY26 budget amendment**
- 24. Mills discussion and possible action on approval of FY27 proposed budget and programs**
- 25. Mills discussion and possible action on posting part time homemaker job position.**
- 26. Mills discussion and possible action on well variance request for 56473 195<sup>th</sup> St Pacific Junction, IA 51561**
- 27. Mills & Fremont Next Meeting Date**
- 28. Mills Adjournment**
- 29. Fremont Adjournment**



**Public Health**  
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MILLS COUNTY PUBLIC HEALTH

**Mills County Board of Health  
Fremont County Board of Health  
February 9<sup>th</sup>, 2026 @ 6:00 p.m.**

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MILLS COUNTY BOARD OF HEALTH  
FREMONT COUNTY BOARD OF HEALTH  
**Monday February 9<sup>th</sup>, 2026 @ 6:00 p.m.**  
**Lakin Library**  
**725 Main Street**  
**Tabor, IA 5165**

1. **Mills Roll Call** – Darcey Butts, DVM (Chair), Jill Ford (Vice Chair), Megan Major, Caitlin Walter, APRN, Paul Curry, RN, Jack Sayers (Board of Supervisors Liaison)
2. **Fremont Roll Call** – Rod McGinley, DC (Chair), Clint Blackburn (Vice Chair & Board of Supervisors Liaison), Nicole Matheson, RN, Angie Alley, RPh, Janet Teten, RN
3. **Mills Approval of Agenda**
4. **Fremont Approval of Agenda**
5. **Mills Approval of the Board of Health Minutes – January 12<sup>th</sup>, 2026**
6. **Fremont Approval of the Board of Health Minutes – January 12<sup>th</sup>, 2026**
7. **Public Comment** (limit 3 minutes per person)
8. **Rachel Reis-** Mills Community Health Worker Program
9. **MCPH Program Reports** –
  1. Katelyn Murtfeld – Mills/Fremont Administrative Report and Mills Nursing Report
  2. Megan Smith – Fremont County Nursing Report
  3. Belinda DeBolt – Emergency Preparedness Program Report
10. **Mills discussion and possible action on approval of FY27 proposed budget and programs.**
11. **Mills discussion and possible action on increasing part time Public Health Nurse to full time.**
12. **Mills & Fremont Next Meeting Date**
13. **Mills Adjournment**
14. **Fremont Adjournment**



**Public Health**  
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MILLS COUNTY PUBLIC HEALTH

MILLS COUNTY BOARD OF HEALTH  
FREMONT COUNTY BOARD OF HEALTH  
**Monday March 16th, 2026 @ 6:00 p.m.**  
**Lakin Library**  
**725 Main Street**  
**Tabor, IA 5165**

**Mills County Board of Health  
Fremont County Board of Health  
March 16<sup>th</sup>, 2026 @ 6:00 p.m.**

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1. **Mills Roll Call** – Darcey Butts, DVM (Chair), Jill Ford (Vice Chair), Megan Major, Caitlin Walter, APRN, Paul Curry, RN, Jack Sayers (Board of Supervisors Liaison)
2. **Fremont Roll Call** – Rod McGinley, DC (Chair), Clint Blackburn (Vice Chair & Board of Supervisors Liaison), Nicole Matheson, RN, Angie Alley, RPh, Janet Teten, RN
3. **Mills Approval of Agenda**
4. **Fremont Approval of Agenda**
5. **Mills Approval of the Board of Health Minutes – February 9th, 2026**
6. **Fremont Approval of the Board of Health Minutes – February 9th, 2026**
7. **Public Comment** (limit 3 minutes per person)
8. **Sarah Guilliat**- Fremont Maternal Health Program Report
9. **Jenny Sharrick**- Mills Firefly Report
10. **Rachel Reis**- Mills Community Health Worker Program
11. **MCPH Program Reports** –
  1. Katelyn Murtfeld – Mills/Fremont Administrative Report and Mills Nursing Report
  2. Megan Smith – Fremont County Nursing Report
  3. Kim Frink – Parents As Teachers Report
  4. Matt Scott – Mills & Fremont County Environmental Health Report
12. **Mills discussion and possible action to implement additional price of \$300 for septic systems lateral replacement or addition only**
13. **Mills discussion and possible action to approve hiring of 2 part time homemakers**
14. **Mills discussion and possible action to approve 28E agreement with Fremont County for FY27**

**15. Fremont discussion and possible action to approve 28E agreement with Mills County for FY27**

**16. Mills & Fremont Next Meeting Date**

**17. Mills Adjournment**

**18. Fremont Adjournment**