

The Fremont County Board of Supervisors met in regular session on Wednesday, March 6, 2024, in the Fremont County Courthouse Boardroom, with Chris Clark, Clint Blackburn, and Dustin Sheldon present. A quorum was declared, and the meeting was officially called to order at 9:00 a.m. Minutes of the previous board session were read and approved. Clark moved to strike item 5a from the agenda at the request of the engineer. Motion carried. The agenda was approved as amended.

Let the records show that Assistant Engineer Robbie Kromminga, Attorney Peter Johnson, Recorder Tarah Berry, EMC Clayton Long, and Robert Hatridge were present at this meeting.

Assistant Engineer Robbie Kromminga met with the board for the signing of the following:
Motion by Blackburn to allow Chairman Clark to sign dust control suppliers permit for S & C Dust Control to apply dust control on Fremont County roads in 2024. Motion carried unanimously.

Robert Hatridge met with the board regarding a Nuisance Abatement Notice Appeal at 2009 155th St., Thurman, IA, 51654. Attorney Johnson recapped the notice that was served. Hatridge stated that this issue was taken care of in 2018. Auditor Owen gave the board copies of the minutes from 2018. After reading the minutes, Chairman Clark asked if this was taken care of in 2018. Assistant Engineer Kromminga stated that he did mark this as abated in 2018 because he moved most of the cars to the back. Kromminga discussed the items that were listed on the abatement notice such as the U-Haul van and said that he has been receiving complaints about the property. Clark stated Hatridge was not the only one for which they had received complaints. They discussed small trees and weeds growing around the property. Hatridge argued that his wife's willow trees were not weeds. Johnson went through the violations on the ordinance with Hatridge responding to each. Johnson read the portion about vehicles. Hatridge stated all of the vehicles were registered. Hatridge said there were no missing parts to his knowledge, nor broken windshields, or animals living in vehicles, and that they have all chemicals that are needed in a vehicle. He did acknowledge that a couple are defective which makes them inoperable, those being a 1998 Thunderbird and 1994 Ford Mustang convertible that he plans to get rid of if it makes the board happy. Johnson read the portion asking if there were any parts with dense or high weeds. Clark cited a picture of a camper that was hard to see and looked to be overgrown. Hatridge said the camper was brought in after the flood. The board questioned a limb lying near a truck. He said due to a health issue he can't operate a chainsaw to get rid of broken limbs. Clark asked about a blue barrel-type object. Hatridge said that was a pressure tank for his well. Hatridge explained the pictures for the board and why items are where they are. Johnson read the portion asking if there were flies, mosquitos, rodents, vermin, or anything that attracted them like standing water. Hatridge said he was not aware of any. Sheldon asked Hatridge if he had proof of registration. Hatridge responded asking if he doesn't register his car, it is a nuisance. Sheldon explained they are sitting with growth around them and Hatridge himself said two were not running and those would be a nuisance. Sheldon said it appears they are encompassed by the trees. Hatridge said he could manipulate pictures to look how he wanted them, too. Johnson stated if the board determines it is in violation the penalty is \$100.00 every day in which it continues according to the ordinance. He said there are specific actions to be taken. Clark said they must first establish that it is a nuisance. They would then come up with concrete things to do to fix it. Clark thought getting rid of the cars he mentioned would help. After much discussion, the board said they would determine the issues and let him know what to do. The board asked how the appeal works and how to proceed. Johnson explained. Motion by Sheldon to deny the appeal for nuisance abatement and table the parameters for what is required to take care of the nuisance abatement notice. Motion carried unanimously.

Motion by Blackburn to change the meeting date from March 13th to March 12th, 2024, at 9:00 a.m. due to the canvass of the special elections and conflicts with the ISAC Conference. Motion carried unanimously.

The board discussed a request for Special Use Permit for Fox Lake RV Resort LLC. Motion by Sheldon to set the time and date for the public hearing for April 10, 2024 at 9:30 a.m. Motion carried unanimously.

Motion by to approve Resolution No. 2024-15 to transfer Local Assistance and Tribal Consistency Funds to General Basic Fund to replace lost revenue. Motion carried unanimously.

RESOLUTION NO. 2024-15

BE IT HEREBY RESOLVED by the Fremont County Board of Supervisors this 6th day of March 2024, that the following transfer of funds be approved and made: \$50,000.00 from the ARPA/LACTF Fund to the General Basic Fund for expenses due to lost revenue.

Motion to approve transfer made by Blackburn.

ATTEST:

/s/ Dee Owen
Fremont County Auditor

/s/ Chris Clark, Chairman	aye
/s/ Clint Blackburn	aye
/s/ Dustin Sheldon	aye

The board discussed the work that the auditor does for the budget which is not in her job description. Chairman Clark said that she puts in many hours preparing the budget for the supervisors, and they are very appreciative of that. They believe the auditor should be compensated for the extra work she is putting in and asked for a resolution to do that. Motion by Sheldon to approve resolution making the auditor Budget Director of Fremont County. Motion carried unanimously.

RESOLUTION NO. 2024-16

RESOLUTION APPOINTING THE FREMONT COUNTY AUDITOR AS BUDGET DIRECTOR

WHEREAS, the Fremont County Board of Supervisors does see the need for appointing someone to serve as the Fremont County Budget Director.

WHEREAS, the Fremont County Board of Supervisors does wish the Budget Director to have a background in accounting, bookkeeping, and/or a working knowledge of governmental accounting standards.

WHEREAS, the Fremont County Board of Supervisors does establish the following duties as those of the budget director:

1. Assure compliance with state laws regarding governmental budgeting and reporting.
2. Prepare the Fremont County budget, including attending budget meetings and work sessions with Department Heads and Supervisors as necessary and requested by the Board of Supervisors.
3. Process all proposed department budgets into the County budget for presentation to the Board of Supervisors
4. Compile the Board's approved budget into the appropriate state forms and prepare publications and public hearings related to the annual budget process
5. Distribute approved budgets to all departments
6. Enter budgets on the State of Iowa site for various taxing entities including the County, Townships, Sanitary Districts, Lighting Districts, and Fire Districts
7. Certify the city, school, township and non-departmental budgets through the State of Iowa website
8. Coordinate and prepare budget amendments
9. Project anticipated income, expenditures, and fund balances for budgeting purposes
10. Assist Department Heads with managing budgets and ensuring that budgeted amounts are not exceeded in Dept, Fund, and Service Area as needed
11. Assure accurate recording of budget and financial transactions in the computer system
12. Coordinate the preparation of monthly cash basis financial reports to the Supervisors and Department Heads
13. Coordinate the reconciliation of fund balances between County Treasurer and County Auditor General Ledgers
14. Prepare audit lead schedules and other reports and reconciliations as required for annual audit and state reporting
15. Coordinate the preparation of numerous expenditure and cost reports as required by the legislature
16. Assure compliance with grant agreements and handle related reporting as required by the grantor.
17. Fixed Asset accounting and reporting
18. Prepare and file the annual cash report
19. Prepare and file the annual accrual report
20. Coordinate the timely completion of all state and federal reporting requirements
21. Annual review of insurance coverage of the County and make additions/deletions/changes where appropriate

AND IT IS HEREBY RESOLVED THAT The Fremont County Auditor shall serve as the Fremont County Budget Director and be responsible for all the duties previously listed and any others requested by the Board members as it pertains to the budget. The amount of \$4,000.00 shall be allocated to the Budget Director and will be paid out of the Board of Supervisors' budget.

ADOPTED this 6th day of March, 2024, with the vote thereon being as follows:

ATTEST:

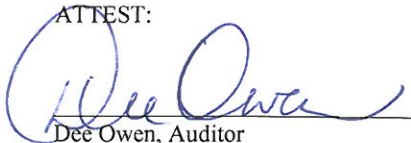
/s/ Kristi Clark
Fremont County Assistant Auditor

/s/ Chris Clark, Chairman	aye
/s/ Clint Blackburn	aye
/s/ Dustin Sheldon	aye

Claims were approved for March 8, 2024.

At 9:53 a.m., with no further business, Blackburn motioned to adjourn. The motion carried unanimously.

ATTEST:


Dee Owen, Auditor


Chris Clark, Chairman